

THE AMERICAN CHESTNUT FOUNDATION

CALL FOR RESEARCH PROPOSALS 2018

The American Chestnut Foundation (TACF) is pleased to announce its annual request for research proposals. We will entertain any research proposal concerned with any aspect of chestnut biology that addresses our core mission. Previously funded proposals and their associated reports may be found on our website: <https://www.acf.org/our-work/external-grants/>

Proposal Guidelines:

Funding and Overhead: TACF's policy is **not** to fund overhead charges (i.e., indirect costs), since this is a *small* grants program. Payment of faculty salary is not permitted; however, student salaries are allowed. Demonstration of matching funds is strongly encouraged. TACF does not ordinarily fund projects in excess of \$10,000.

Membership: Principal Investigators (PIs) are required to hold at least a Regular membership in The American Chestnut Foundation at the time of application.

Duration: Grants are to cover the twelve months following acceptance of the grant. Multiyear proposals will only have the first year funded. Requests for funding of subsequent years will require resubmission (using a nearly identical proposal, with progress reports attached). Funding for subsequent years' funding is not guaranteed. TACF will entertain proposals for the same project for a maximum of five years.

Deadline and Submission: Proposals must be sent via e-mail attachment to TACF's External Grants Committee (externalgrants@acf.org) by **5:00pm, Friday, August 17, 2018**.

Award Date: Proposals will be evaluated by the TACF External Grants Committee, TACF Research Advisory Committee, TACF Science and Technology Committee, and TACF Staff. Based on those evaluations, recommendations are made to the TACF Science Oversight Committee on or about **Friday, October 26, 2018**. Awards are announced shortly thereafter.

Reporting: TACF requires two reports at the end of the grant period*: 1) a final financial report and 2) a final narrative report, both of which are due 90 days after the

* In certain cases, the affiliate organization of an applicant will not allow the acceptance of a small grant that requires reporting in the absence of overhead funding. In these cases, TACF is willing to work with the applicant to modify this requirement. Applicants facing such an issue with their organizational policy should make this known in their application materials. Reports will still be expected, but will not be required.

grant period completion. The final narrative report should be formatted such that it is suitable for publication in *Chestnut*, the magazine of TACF.

Publications: Any publications resulting from the project should list TACF as a source of support and a reprint (PDF) should be sent to TACF. As stated above, it is expected that the grantee will prepare a final report, a summary of research findings written for a general audience, to be published in *Chestnut*, the magazine of TACF.

Conflicts of Interest or Commitment: All applicants are to document any known potential Conflict of Interest or Commitment (COI/COC) as part of their proposal. For more information, please see TACF's Conflict of Interest Policy as well as TACF's External Grants Policies and Protocols, both posted on the External Grants page of TACF's website¹.

Fund Availability: Funds will be distributed on a reimbursement basis.

Proposal Format: Proposals should be concisely written with the following information provided. Please include each item as a separate heading.

- a. Project Title
- b. Summary (not more than 100 words)
- c. Principal Investigator(s) and Institutional Affiliation(s)
- d. Duration of project
- e. Total amount requested. Please list sources and amount of matching funding for the same project.
- f. Short and long-term goals of the project
- g. Narrative (no more than 5 pages)
- h. Timeline, showing start and completion dates for each goal.
- i. How results will be measured and reported.
- j. Breakdown of how and when funds will be spent
- k. Brief Curriculum Vitae (CV) for each Principal Investigator, including recent publications and grants received. Please restrict each CV to two (2) pages.
- l. A Conflict of Interest or Commitment (COI or COC) statement. If a COI or COC is known, please document them here. If there is no known COI or COC, please certify as such with a statement in this section.

QUESTIONS: Contact the External Grants Committee at externalgrants@acf.org.

¹ <https://www.acf.org/our-work/external-grants/>